

REDFIELD PTO, INC

General Meeting

August 20, 2013

Call to order at 6:30PM

Approve previous meeting minutes (May 2013)

- ❖ Emily McAvoy / Liz Phillips

Introduction of the Board members

I. Principal's Report – Mrs. Bonow

- ❖ Welcome to Mr. Paul Anderson, our new Assistant Principal. He will be splitting his time between us and Cherokee Elementary School.
- ❖ This year was the smoothest year yet.
- ❖ Transportation had a few obstacles, however those were worked out. Mrs. Bonow was able to get bus stops back and not on busy streets.
- ❖ Gate-to-gate is a district initiative.
- ❖ Please be respectful of the policy and do not come into the school before 3:15Pm when the gates open. The park gates open at 3:30PM. Do not have the children climb the gates before then.
- ❖ Morning announcements are coming out daily. The new system has been moved into an email system which is similar to the phone blast system. Those who use Cox as their e-mail provider have not been receiving them. Cox is working on that issue.
- ❖ Office hours with Mrs. Bonow are scheduled for September 11th from 9:00AM – 10:00AM and again from 6:00PM – 7:00PM. Topics include our letter grade and PBIS (positive behavior intervention system).
- ❖ Teachers are parking in the West lot
- ❖ Parents are to park in the East lot
- ❖ Office hours are 7:30AM – 4:00PM on scheduled school days
- ❖ All events will have a sign in at the gate. There will be no sign in required at the office.
- ❖ There were #545 students at the full academic year and on day 10 there were #554 students currently active in the school. Last year there were #560 students.

II. President's Update – Mark Steinbeck

- ❖ Membership is down.
- ❖ We desperately need help at our school events. Please go to redfieldpto.com for a list of all events for the year. If everyone will donate 30 minutes or more at an event we will be able to continue these otherwise we may have to cancel some events.

- ❖ The election override is in November. Please vote YES and tell everyone you know to do the same. This override is VERY important to our children's future and education.
- ❖ The t-shirts are on sale with the new design. Please be sure to purchase one and wear it on SPIRIT FRIDAY!

III. Vice President's Update – Robert Becker

- ❖ Please encourage everyone to come to the PTO meetings and get involved. There are many resources to be captured.
- ❖ A message from the PTO will be attached to the morning announcements from Mrs. Bonow.
- ❖ An informational sheet will be sent out regarding all ways to earn money for the school.

IV. Fundraising – Joy Weber

- ❖ The marquee will be used for advertising
- ❖ Information regarding the events will be displayed in advance so that teachers and parents can attend and plan for it.
- ❖ Ways to earn money for the school:
 - Box Tops
 - Tyson chicken labels
 - Tax credit
 - Card from the grocery stores
 - Amazon
 - Target (click through Facebook)
- ❖ Upcoming events:
 - Peter Piper Pizza – September 18 4:00PM-8:00PM
 - McDonalds – October 25
 - Movie night – October 4

V. Finance – Liz Phillips / Chera Focazio

- ❖ Everything is reconciled through July
- ❖ There is nothing to report until next month. All reports will be reconciled at the end of each month.
- ❖ Teachers are to submit their receipts and the reimbursements will be processed timely
- ❖ Teacher financials will be sent out to them and updated after the Cardinal Country Fair. All monies from the baskets go directly to the classrooms.

VI. Communications – Emily McAvoy

- ❖ There are #410 email addresses are signed up for e-news which goes out every week.
- ❖ Achievement submissions for the newsletter are currently being created.

VII. Events – Deidre James / Madhu Lakshmanan

- ❖ Back-to-school was held during the day this year.
- ❖ Boo Hoo breakfast was great. Mark represented the PTO.

- ❖ Curriculum night was a great was to take the opportunity to meet the teachers and learn the dos and don'ts of the classroom and school.
- ❖ Photo day was terrific and went very smooth; the best so far for the school.
- ❖ RINGO is August 23rd
 - Volunteers needed – sign up on sign up genius
 - Doors open at 6:30PM with games beginning at 7:00PM
 - There will be 6 teacher callers
 - Prizes for all winners and raffle drawings
 - Cards are 2 for \$3.00 and pizza, drinks, and snacks will be for sale prices beginning at \$.50.
 - Watch for signs as to where you can park. Not all areas are available and we are not responsible for tickets should you park in an undesignated area.
- ❖ Health Screening –September 4th (rescheduled from September 12 & 13). This event is only 1 day...please sign up to volunteer.
- ❖ Cardinal Country Fair
 - Each class will have a booth they are responsible for
 - Each class will have a theme basket they will create. All money collected from these go back into the classroom.

VIII. Procedures – Cara Corrales

- ❖ We will be renewing our not-for-profit status.

Old business

- ❖ Nothing to report at this time

New business

- ❖ All of the following passed unanimously:
 - All new staff gets a new 2013-3014 t-shirt at no charge and returning staff can receive a new shirt for \$5.
 - All staff will receive Redfield stickers and decals.
 - Cartridges for the color copier will be purchased as needed up to \$700.
 - A teacher was out at the end of last year and therefore was unable to put in the receipts for reimbursement. The teacher is able to do this at this time.
 - \$13.91 to Mrs. Kraatz for Weekly Reader subscriptions for students of need.
 - Purchases made from Mrs. Ellis from teachers pay teachers for \$360.
- ❖ I-9 Sports will donate \$10 to the PTO for each student who signs up for sports through them.
- ❖ The VP of Volunteers position is currently available to be filled. Please contact Mark Steinbeck for details.

Meeting adjourned: 8:00PM